

*A Traveler's Sketchbook
at Lake Como
with painter/instructor
Jo Ellen Reinhardt
September 27-October 4, 2017*

Enrollment Form

(Please print, complete and mail this form.)

To confirm a reservation it is necessary that this form is filled in and signed, then mailed to us with the necessary payment. Enrollment requests are processed on a first-received basis. Due to enrollment limitations we may not be able accept all requests for enrollment. In this case we may offer you alternate dates which you may elect to accept or decline within seven days. Enrollment and reservation forms may not be accepted less than 60 days prior to workshop start dates without prior agreement.

PARTICIPANT INFORMATION

(List all participants and non-participants separately and include with this form)

Contact Name _____

Address _____

City _____ State _____ Zip Code _____

Country _____

Telephone-Day _____ Telephone-Evening _____

Email _____ Fax _____

Emergency Contact phone number: _____

Special or dietary needs: _____

*I have read and agree to the Enrollment Terms and Conditions (see below).

Signature (required) X _____

BOOKING PERIOD

__ From participant check-in in Verenna Wednesday, September 27, 2017 to departure in Verenna Wednesday, October 4, 2017.

__ **Special Hotel Plan:** Based on availability.

___ \$3540.00 per person Workshop Participant one week w/ private room/bath w/breakfasts and 7 dinners/ 6 lunches.

___ \$3440.00 per person double occupancy/shared room for two Workshop Participants

w/breakfasts and 7 dinners/ 6 lunches.

___ \$6440.00 double occupancy/shared room for one workshop Participant and one Non-participating guest

w/breakfasts and 7 dinners/ 6 lunches.

___ \$3040.00 per person Non-Participant one-week w/ private room/bath, w/breakfasts and 7 dinners/ 6 lunches.

Total Due: \$ _____ (Payment due in full by April 27, 2017)

US\$350.00 deposit per person due with enrollment form.

Total Deposit Due: \$ _____

Preferred Payment Method (See Enrollment Terms and Conditions below)

Checks accepted only. Make checks payable to: **"Patrick J. Mahoney TA"**

Authorized Signature _____

Mail completed form and deposit/payment to:

"A Traveler's Sketchbook at Lake Como" 2017

Patrick Mahoney/TA

367 West Broadway

Gardner, MA 01440

USA

We look forward to "A Traveler's Sketchbook at Lake Como" with you!

Accommodations at Hotel Olivedo and sister hotel Villa Torretta in Varenna!

All enrolled participants will receive written confirmation and further workshop information. This workshop is offered based on a minimum number of participants. Toscana Americana may cancel this workshop if the minimum number of participants is not met 60 days prior to intended workshop start date. In this case alternate dates may be offered or all payments returned.

Terms and Conditions

Workshop Period

The Toscana Americana "A Traveler's Sketchbook at Lake Como" workshop period is for one week from Wednesday upon arrival and check-in in Verenna, Italy until the following Wednesday at the time of check-out unless arranged otherwise. Your specific arrival and departure dates shall be those which you have selected on your signed enrollment form.

Arrival and Departure

Participants are responsible for their own travel to and from Santorini. Taxi service may be arranged for transport from the airport to Fira (10 minutes) at additional cost.

Included in the Toscana Americana "A Traveler's Sketchbook at Lake Como" Price:

- One week stay at an assigned accommodations as selected and indicated on the signed workshop enrollment form.
- All sightseeing tours and field trips as specified in the Toscana Americana "A Traveler's Sketchbook at Lake Como" itinerary.
- All lunches and dinners unless a "no meals" plan is selected or unless otherwise noted in the Toscana Americana "A Traveler's Sketchbook at Lake Como" itinerary. Lunches may be chosen from lunch menu. Dinners are chosen from a prefix menu prepared for our guests. All lunches and dinners are group style.
- Wine and non-alcoholic beverages with lunches and dinners limited to selections prechosen by Toscana Americana. Drinks with lunch and dinner shall be considered as being ¼ liter of wine and ½ liter mineral water per person, per meal.
- All basic tips, including long distance coach drivers and guides, except where national regulations and supplier rules forbid. Participants should consider adding \$1.00US per day for extra or exceptional service for all of the above personnel.
- Itinerary may be adjusted to accommodate seasonal openings and/or unexpected closing of attractions, restaurants, museums, etc.

Not Included in the Toscana Americana "A Traveler's Sketchbook at Lake Como" Price:

- Passport fees.
- Round trip transportation to/from guest's departure point in the USA. Airfare not included. Applicable taxes are not included in Published price. Ground transportation from/to Milan airport to/from your hotel on arrival and departure.
- Transfers from and to the airport to the assigned hotel.
- Excess baggage charges. See your air carrier rules.
- Liquor or distilled drinks.
- Entertainment or activities during scheduled free periods during days or evenings.
- Items of a personal nature, including, but not limited to, laundry, extra portorage, etc.
- Optional Baggage and Trip Cancellation Insurance; this is highly recommended.
- Additional courtesy tips for good service.
- U.S. Customs Charges upon return (on goods exceeding \$400 per person at last notice).
- Telephone charges
- Supplementary maid service

Any other expenses, costs or charges not specified in the section titled "Included in the Toscana Americana "A Traveler's Sketchbook at Lake Como".

- Overnight lodging, meals, transportation, or missed travel services due to airline scheduling, misconnections, or delays.

- Entrance to Volcano park is not included.

Variations

Toscana Americana reserves the right to change accommodations and itinerary in the case of force majeure. The customer shall inform Toscana Americana in writing whether he chooses to withdraw or to benefit from the alternate package within and not after 2 days from receipt of the alternate proposal. Should the customer fail to accept any variations, Toscana Americana shall return only the sums of money received within 7 working days from receipt of the communication from the customer.

Sleeping Accommodations

Single private rooms are based upon availability. Double occupancy available upon request and based on availability.

Payment Terms

1. All prices are in United States dollars.
2. For reservations made more than two months prior to arrival date, a non-refundable deposit of US\$350.00 per person is due with the enrollment form to secure the workshop period. The balance is due no less than 2 months before the arrival date.
3. For bookings made less than 2 months before the arrival date, the total workshop fee is due at the time of booking.
4. Upon receipt of the initial deposit you will receive a receipt/confirmation in writing.
5. Upon a receipt of your final payment 60 days to arrival, you will be sent a final receipt, directions to your accommodations, and any other information pertinent to your stay.
6. Please see explanations for Security Deposit and Refunds below.

Cancellation of Toscana Americana "A Traveler's Sketchbook at Lake Como " Workshop

This workshop is offered based on a minimum number of participants. Toscana Americana may cancel this workshop if the minimum number of participants is not met 90 days prior to the intended start date of each workshop. In this case alternate dates may be offered or a full refund of monies paid.

Cancellation and Refunds

CANCELLATION ONCE FULL FINAL PAYMENT HAS BEEN MADE: Any cancellation notification must be made in writing to Toscana Americana in writing.

Cancellations received between June 4, 2017 and July 4, 2017: 50% of the total enrollment fee is forfeited unless we are able to enroll another participant in the tour. If another participant is enrolled, your full payment will be refunded once new re-booking of the tour is confirmed.

Cancellations received between July 5, 2017 and August 5, 2017: 75% of the total enrollment fee is forfeited unless we are able to enroll another participant in the tour. If another participant is enrolled, your full payment will be refunded once new re-booking of the tour is confirmed.

Cancellations received between August 6, 2017 and October 4, 2017: 100% of the total enrollment fee is forfeited unless we are able to enroll another participant in the tour. If another participant is enrolled, your full payment will be refunded once new re-booking of the tour is confirmed.

Please be advised that it is extremely difficult to re-book the tour once a cancellation is made within the 90 days prior to arrival date. Notification of cancellation must be in writing. **NO REFUNDS ARE GIVEN FOR ANY UNUSED PORTION OF THE PROGRAM.**

Damages & Charges

Guests are required to act in a responsible manner at all times. The client is responsible for ensuring that the property is left upon departure in the same general condition and repair as on arrival. Toscana Americana reserves the right to recover from clients the cost of any loss or damage caused by a failure to respect the property, fixtures, or fittings. Toscana Americana reserves the right to recover from clients the cost of excessive use of the telephone. Clients are required to use their long- distance calling cards or credit cards when placing long-distance calls. Low rate per minute international calling cards are available locally.

Travel Insurance

Insurance is not provided. You are strongly advised to make the necessary arrangements with a reliable insurance company to cover all stages of the holiday including flight or transport cancellations as well as for cancellation of the group tour booking. Your travel agent should be able to help you with this. **Trip insurance can be purchased at <https://www.insuremytrip.com/>.**

Complaints

We cannot be held responsible for events beyond our control such as breakdowns, leaks, power cuts, water shortages, floods, storm damage, strikes or force majeure deposit. We will do our best to resolve any complaints to the best of our ability.

Liabilities

We cannot accept liability for fortuitous events such as acts of God or war, riots or civil strife, terrorist activity, industrial disputes, natural disasters, fire, adverse weather conditions, or consequences of any person during the course of the holiday stay. Toscana Americana shall not be held responsible in any way for any damage caused by or to travelers or customers if they do not undertake or complete their journey, nor for any contretemps during the journey due to delays, breakdowns or failure of the means of transport, nor illness, bad weather, strikes nor for any other reason due to force majeure.

These conditions must be accepted by all members of the group tour party. We can not reduce or waive these terms in the event of circumstances beyond control such as illness, injury or death, flight cancellations, war, civil uprisings, terrorist attacks, labor strikes, earthquakes, floods, storm damage or force majeure. If, for reasons beyond our control, we are forced to cancel the booking, we will do our best to find a suitable alternative rental property or rental period.

A note to Participants

Please understand that many of the conveniences, which we accept as normal in the USA and some other countries, are not always as readily available in rural Italy. It is very important to bring with you all medications and prescriptions. Your needs may be difficult to meet in another country.

The electricity supply in Italy is alternating current 220 V, 50 Hz. Appliances for 110 or 120 V may be operated by using step down transformers of 220/110 V, which can be connected to each outlet. Dual voltage (220/110 V 50/60 Hz) power adapters for wireless telephone sets are also required. We suggest you bring your own electrical adapters.

You may experience a power or telephone outage during a storm or other related interference, which is fairly normal. Please understand that these occurrences are totally out of our control and that we cannot make refunds due to happenings such as these during your stay. Generally the outages are for short periods of time and will not result in any major inconvenience.

All day trips require walking. Streets in the towns are usually sloped and paved with chiseled stones. Comfortable walking shoes are recommended along with a variety of clothing for various weather conditions. Anticipate warm days and cool nights.